



**AITKIN COUNTY BOARD OF COMMISSIONERS**

December 23, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Michael Kearney adding item 3E and Employee Retirement Recognition

**1.D Health & Human Services (see separate HHS Agenda)**

**1.E Citizens Public Comment by:**

Amelia Seybold, Aitkin County Resident, addressed AI concerns.

Sam Seybold, Aitkin County Resident, addressed AI concerns.

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Travis Leiviska

**A) Correspondence File-**

December 17, 2024 - December 22, 2024

**B) Approve County Board Minutes-**

December 17, 2024

**C) Approve Manual Warrants/Voids/Corrections-**

ELAN 12.05.24

R&B	\$20.00	General	\$943.73			<b>Total</b>	\$963.73
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**D) Approve Auditor Vouchers-**

Auditor Warrants 12.13.24

R&B	\$41,151.46					<b>Total</b>	\$41,151.46
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**E) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 12.13.24

General	\$802.27	State	\$84,246.41	LLCC	\$61.40	<b>Total</b>	\$85,110.08
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**F) Adopt Resolution-**

County Liquor and 3.2% Malt Liquor Licenses for 2025

**G) Adopt Resolution-**

Aitkin County Child Abuse Prevention Council Donation

**H) Adopt Resolution-**

Appoint MCIS Board Members

**I) Approve Commissioner's Vouchers**

Commissioner Warrants 12.20.24

General	\$317,508.57	Reserves	\$1,662.45	R&B	\$115,069.13	HHS	\$19,707.78
State	\$6,793.00	Trust	\$4,622.59	Forest	\$51,600.05	Taxes	\$912.85
LLCC	\$15,151.79	Parks	\$3,937.98	COVID	\$273,851.23	Opioid	\$1,890.40
						<b>Total</b>	<b>\$812,707.82</b>

**J) Adopt Resolution-**

Set Date and Time of 2025 Timber Auctions

**K) Approve-**

2025 Natural Resources Advisory Committee Appointments

**L) Approve-**

Personnel Committee Recommendation - Promotion to AC Attorney III

**Regular Agenda**

3A Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - Making County Auditor an Appointed Position

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Laurie Westerlund

3B Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - Appointing Interim County Auditor

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Michael Kearney as amended

**Recognition of Kirk Peysar's Retirement after 36 years of service with Aitkin County.**

3C Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - Fund Transfer - 2025 Budget

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Travis Leiviska

Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - Fund Transfer to Long Lake Conservation Center

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Michael Kearney

Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - Fund Transfer to Support Survey/GIS

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Travis Leiviska

Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - 2025 Levy

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Travis Leiviska

Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - 2025 Budgets

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Travis Leiviska

Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - 2025 Boat & Water Safety Agreement Budget

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Laurie Westerlund

Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - 2025 Unorganized Townships

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Travis Leiviska

Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - 2024 Ditch Fund Budgets

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Laurie Westerlund

Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - 2025 Non-Levy Budgets

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Michael Kearney

Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - County Ditch and County Development Transfers

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Laurie Westerlund

Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - Unorganized Road & Bridge Transfers

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Travis Leiviska

3D Jessica Seibert – County Administrator

**Informational Only**

Administrator Updates

No updates

3E Jessica Seibert – County Administrator

**Motion to:**

Approve JPA with Libby Township

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Laurie Westerlund

4A

Board of Commissioners

**Informational Only**

Commissioner Committee Reports

Joint Powers Natural Resource Board

**Motion to Adjourn**

Motion made at 10:24 a.m.

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Bret Sample

**Next Meeting:** Tuesday, January 7, 2025

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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Jessica Seibert  
County Administrator